

- AGENDA: Presidents' Council
- AGENDA: Expanded Presidents' Council
- MINUTES: Presidents' Council
- MINUTES: Expanded Presidents' Council

Meeting date, time & location: June 12, 2012 ■ 3-4:30 p.m. ■ CC 126

Topic:	Presenter	Category	Key Points - History - Next Steps - Minutes
Certificate of Appreciation	Wilton	Category: Award Presentation	Courtney Wilton presented a plaque to Co-President of Classified Association Lizz Norrander and thanked her for her service and leadership to Clackamas Community College and Classified Association members for the 2011-12 year.
JO-AR: Student Records  <b>Attachment #1</b>	Lundy/Sprehe	Category: <input type="checkbox"/> First Reading <input checked="" type="checkbox"/> <u>Second/Second Reading</u> <input type="checkbox"/> Request for Approval <input type="checkbox"/> Information <input type="checkbox"/> Update	<p>Guest: Tara Sprehe Topic: Student Records – Directory Information Discussion:</p> <ul style="list-style-type: none"> <li>• Should directory information “Student Name” listed in item 6.a. be moved and added to items 1-5 as an item to be listed as directory information that may be disclosed without prior written consent from the student?</li> <li>• Tara Sprehe led a discussion about Federal General Education Act and Family Educational Rights and Privacy Act of 1974 (FERPA) information and the use of student names.</li> <li>• Most colleges include student names as an item that may be disclosed without prior written consent from the student.</li> <li>• Tara suggested that we include student name as an item to be disclosed and that address and phone numbers remain listed/protected along with information that is only released (as directory information) when the Dean of Academic Foundations and Connections or Registrar deem it appropriate to do so.</li> <li>• Adding student names to the directory information that may be disclosed without prior written consent from the student will impact other documents and processes. Extra time is needed to make all these changes and discuss the impact on these related documents/processes.</li> </ul> <p><b>Next Steps:</b> It was recommended by Presidents’ Council members to move forward with one of two options. Option 1 or 2 is to be determined by President Truesdell:</p> <ul style="list-style-type: none"> <li>• Option 1: Move this policy forward and include it in the Presidents’ Business Report to the Board of Education on June 20, 2012 with current changes accepted (shown in red font). With the understanding that Administrative Regulation JO-AR will be brought before College Council and Presidents’ Council in fall term of 2012 to discuss moving “student name” from item 6 a. to be included with items 1-5 as</li> </ul>

			<p>an item to be listed as directory information that may be disclosed without prior written consent from the student.</p> <ul style="list-style-type: none"> <li>Option 2: Pull Administrative Regulation JO-AR Student Records. (Do not move it forward as an information item in the Presidents' Business Report to the Board on June 20, 2012.) Bring it before College Council and Presidents' Council fall term of 2012 to discuss moving "student name" from item 6 a. to be included with items 1-5 as an item to be listed as directory information that may be disclosed without prior written consent from the student.</li> </ul> <p>Following the June 12<sup>th</sup> meeting (June 13), President Truesdell chose Option 1. President Truesdell requested that Student Services take the lead on this administrative regulation and bring it back for review fall of 2012, if changes are recommended.</p>
<p>IIBGA-AR: Electronic Communication Systems Use</p> <p><b>Attachment #2</b></p>	Carey/Wilton	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input checked="" type="checkbox"/> <u>Second/Second Reading</u></p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information</p> <p><input type="checkbox"/> Update</p>	<p>Guest: Kim Carey</p> <p>Administrative Regulation IIBGA-AR: Electronic Communication Systems Use</p> <ul style="list-style-type: none"> <li>Item #11 was reviewed and approved.</li> </ul> <p><b>Next Steps:</b></p> <p>It was recommended by Presidents' Council members to move IIBGA-AR: Electronic Communication Systems Use forward to be included in the Presidents' Business Report to the Board on June 20, 2012.</p>
<p>Imagine Clackamas Foundation Vision Report</p>	Parini	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input checked="" type="checkbox"/> Information</p> <p><input checked="" type="checkbox"/> Update</p>	<p>Karen Martini and Shelly Parini co-led a discussion/presentation about Imagine Clackamas Reaching the Dream 2016 – A Foundation Vision Report (see document <u><a href="#">coded 06.12.12-Attachment #3</a></u> for details):</p> <ul style="list-style-type: none"> <li>Imagine Clackamas was created to help the Foundation develop a collective vision to shape a new friend raising and fundraising campaign for Clackamas Community College (CCC).</li> <li>The process set the stage for extensive Imagine Clackamas public engagement efforts to be led by the Board of Education in fall 2012.</li> <li>Goal: To strengthen relationships with students and community members.</li> <li>Participants: 100 plus friends of CCC were interviewed.</li> <li>Discoveries included what CCC friends valued most: Changing lives; affordable education; student success; working together; strengthening communities; helping others; and creating hope.</li> <li>Interview outcomes for leadership: Understand shared values; create collective vision; guild campaign framework; and identify campaign champions.</li> <li>Interview outcomes for management: Improve operational practices; enhance board meetings; strengthen relationships with current CCC friends; communicate more strategically and more often; hire new executive director; and cultivate fundraisers.</li> <li>Summit Destination Themes discussed: Scholarships; enhancing access &amp; removing barriers; instruction; and facilities &amp; equipment.</li> </ul>

			<ul style="list-style-type: none"> <li>• Destination Drivers (how to get to where we want to go): <ul style="list-style-type: none"> <li>• Alumni participation.</li> <li>• Business connections.</li> <li>• Advocacy higher profile.</li> <li>• Grant development.</li> <li>• Cultivating major donors.</li> <li>• Community networks.</li> </ul> </li> </ul> <p>Campaign:</p> <ul style="list-style-type: none"> <li>• College Filters: Test; research; capacity; and ultimately a campaign.</li> <li>• Possible Campaign Strategies: Growing endowment and capital ideas.</li> </ul> <p>Imagining our Destiny 2016:</p> <ul style="list-style-type: none"> <li>• Campaign: Review findings; test themes and drivers; and build campaign goals.</li> <li>• Executive Director: Begin interviews; present final candidates to Foundation Board; hire new Executive Director; and introduce new Executive Director at annual meeting.</li> </ul> <p><b><u>Next Steps:</u></b></p> <p>Contact Shelly Parini with any questions or input, ext. 3015.</p> <ul style="list-style-type: none"> <li>• Draft report will be available for review in fall 2012.</li> </ul>
--	--	--	--

**Committee Reports and Updates – 5 Minutes**

**College Council / Bob Cochran:**  
Bill Briare, Exempt President 2012-13.

**Association Reports – 10 Minutes**

**ASG / Sean Briare:**  
Not present - no report.

**Classified / Lizz Norrande and/or Tamera Davis:**

- 2012-13 Association Officers
- President: Tamera Davis
  - Co-Vice Presidents: Debbie Mullins & Janet Wells
  - Recording Secretary: Tami Strawn
  - Membership Secretary: Mary Collins
  - Treasurer: Andrea Csavajda

**Part-Time Faculty / Jennifer Rueda:**

2012-13 Association Officers:

- President: Jennifer Rueda
- Vice President: Doug Watson
- Treasurer: Michael Berlingen
- Secretary: Leslie Ormandy

**Full-time Faculty / Adam Hall:**

- President: Steve Beining
- President Elect: Paul Wanner
- Past President: Adam Hall
- Treasurer: Kathy Christensen
- Secretary: Suzanne Munro
- Senators: James Bryant-Trerise, Pat Wiggins, Wes Locke, John Phelps, Tracy Nelson, Terry Mackey, and Lupe Martinez.

Topics of discussion at the last Faculty Senate meeting:

- OEIB
- Achievement Compact: Where we are and where we are headed.
- Bargaining: Who will lead?

**Exempt / Bob Cochran:**

2012-13 Officers:

- President: Jim Martineau
- Post President: Bob Cochran
- Pre-President: Rick Sparks

**Around the Table Updates – 5 Minutes**

Accreditation Report / Elizabeth Lundy:

- The report can be found through this link: <https://webportal.clackamas.edu/documents/internal/StandardTwoReportDraftTwo.pdf>
- Soliciting comments until **June 30<sup>th</sup>**, 2012. Those comments may be e-mailed to [accreditation@clackamas.edu](mailto:accreditation@clackamas.edu) and hard copy edits can be sent to Steffen Moller (or dropped off in M 235).

Courtney Wilton:

- Thanked everyone for all the evaluation feedback that was shared.
- Reminded everyone that PC/ EPC will not meet again until August 8<sup>th</sup>.

Patricia Scott reported that all board policies and all but two administrative regulations are finished.

- Shelly and Courtney thanked Patricia Scott for all her work and assistance with board policies, administrative regulations and interviews.

Karen Martini will continue her work on the Clemans Sculpture Garden and an endowment to maintain it.

**Coming Up:**

June 14: GED/AHSD Graduation Ceremony.

June 15: Certificate &amp; Degree Graduation Ceremony

June 29: First Friday College Closure for the summer

August 8: Expanded Presidents' Council meeting  
August 31: Last Friday College Closure for the summer.  
August 29: Vice Presidents' Meeting.

**President's Report – 5 Minutes**

Not present – no report.  
President Truesdell was called to Salem to present to the legislature.

**Presidents' Council Attendance:**  Joanne Truesdell (President),  Adam Hall (FTF Pres),  Steve Beining (FTF Pres. Elect),  Jennifer Rueda (PTF Pres),  Lizz Norrander &  Tamera Davis (Clfsd Pres),  Sean Briare (ASG Pres),  Bob Cochran (Chair of College Council),  Elizabeth Lundy (VP of Instruction and Student Services),  Shelly Parini (Dean of College Advancement),  Courtney Wilton (VP of College Services),  Marsha Edwards (Dean of HR),  Bob Cochran (Exempt Pres),  Janet Paulson (Public Information Officer), and  Debbie Jenkins. Guests: Karen Martini, Vicki Smith, Kim Carey, Tara Sprehe, and Patricia Scott.

**Expanded Presidents' Council (EPC) Attendance:** In addition to PC members listed above EPC includes Associate Deans, Deans and Karen Martini:  Scott Giltz,  Cyndi Andrews,  Bill Briare,  Theresa Tuffli,  Karen Martini,  Phillip King,  Chris Robuck,  Kim Carey,  Steffen Moller,  Cynthia Risan,  Jim Martineau, and  Matthew Altman.

Upcoming Meeting Dates – 2012: 6/19 (no meeting), 6/20 (BAG), ~~7/3, 7/10, 7/17, 7/24, 7/31~~ (no meetings), 8/8 (EPC), 9/4 (BAG), 9/12 (EPC), ~~9/18, 9/25~~ (no meetings), 10/2, 10/9, 10/16, 10/23 (EPC), 10/30 (BAG), 11/6, 11/13 (EPC), ~~11/20~~ (no meeting), 11/27 (BAG), 12/4, 12/11 (EPC), ~~12/18, 12/25, 1/1/13, 1/8/13~~ (no meetings)

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tamara Davis and Chris Robuck.

Number of handouts to bring: Presidents' Council = 20 copies; Expanded Presidents' Council = 35 copies